

+ Add Fiscal Year

Fiscal Years

Fiscal Year Name (Bangla) *	Fiscal Year Name (English)
Fiscal Year Start Date *	Fiscal Year End Date *
26/05/2024	26/05/2024
Revenue Budget *	Development Budget *
Remarks	Active
	☐

Submit

Back

Back: Return to the previous page.

Excel

PDF/Print

Show 10 rows

Search:

#SL	Fiscal Year	Duration	Revenue Budget	Development Budget	Total Budget	Active	Action
1	2023-24	01/07/2023 - 30/06/2024	80,000,000.00 Expense: 0.00 Remaining: 80,000,000.00	50,000,000.00 Expense: 0.00 Remaining: 50,000,000.00	130,000,000.00		

AKR Technology

NIPORT Management Information System (MIS)-Budget user manual

 Edit Fiscal Year

 Fiscal Years

Fiscal Year Name (Bangla) *

২০২৩-২৪

Fiscal Year Name (English)

2023-24 Fiscal Year

Fiscal Year Start Date *

01/07/2023

Fiscal Year End Date *

30/06/2024

Revenue Budget *

80000000.00

Development Budget *

50000000.00

Remarks

2023-24 Fiscal Year

Submit

Back

Fiscal Year Name (Bangla): Edit name of fiscal year (Bangla).

Fiscal Year Name (English): Edit name of fiscal year (English).

Fiscal Year Start Date: Change the selected fiscal year start date by clicking the drop down at the date field of the fiscal year start date.

Fiscal Year End Date: Change the selected fiscal year end date by clicking the drop down at the date field of the fiscal year end date.

Revenue Budget: Edit budget of revenue.

Development Budget: Edit budget of development.

Remarks: Edit remarks.

Active: Changeable activate or deactivate.

Submit: After editing any data in the respective field, click the submit button.

Back: Return to the previous page.

 Add Group

 Groups

Group Name (Bangla) *

Group Name (English)

Code *

Remarks

Submit

Back

Group Name (Bangla): Name of group (Bangla).

Group Name (English): Name of group (English).

Code: Name of code.

NIPORT Management Information System (MIS)-Budget user manual

Remarks: Remarks.

Submit: After entering all the data in the respective field, click save button.

Back: Return to the previous page.

Excel	PDF/Print	Show 10 rows ▾	Search:
#SL	Code	Group	Action
1	31	কর্মচারীদের প্রতিদান	 

Display of the group list.

 Edit Group 

Group Name (Bangla) *

Group Name (English)

Code *

Remarks

Submit

Back

Group Name (Bangla): Edit name of group (Bangla).

Group Name (English): Edit name of group (English).

Code: Edit name of code.

Remarks: Edit remarks.

Submit: After editing any data in the respective field, click the submit button.

Back: Return to the previous page.

 Add Sub Group 

Sub Groups Name (Bangla) *

Sub Groups Name (English)

Group *

Code *

Remarks

Submit

Back

Sub Group Name (Bangla): Name of sub group (Bangla).

Sub Group Name (English): Name of sub group (English).

NIPORT Management Information System (MIS)-Budget user manual

Group: Select the group name by clicking the drop down arrow at the right side of the group name.

Code: Name of code.

Remarks: Remarks.

Submit: After entering all the data in the respective field, click save button.

Back: Return to the previous page.

Excel

PDF/Print

Show 10 rows ▾

Search:

#SL	Code	Sub Group	Group	Action
1	3111	নগদ মজুরী ও বেতন	কর্মচারীদের প্রতিদান [31]	✎ ✖

Display of the subgroup list.

 Edit Sub Group Sub Groups

Sub Groups Name (Bangla) *

Sub Groups Name (English)

Group *

Code *

Remarks

Sub Group Name (Bangla): Edit name of sub group (Bangla).

Sub Group Name (English): Edit name of sub group (English).

Group: Change the selected group name by clicking the drop down arrow at the right side of the group name.

Code: Edit name of code.

Remarks: Edit remarks.

Submit: After editing any data in the respective field, click the submit button.

Back: Return to the previous page.

NIPORT Management Information System (MIS)-Budget user manual

 Add Economic Code

 Economic Codes

Economic Code Name (Bangla) * 	Economic Code Name (English)
Group * Please Select ▼	Sub Group * Please Select ▼
Code * 	Remarks
Submit Back	

Economic Code Name (Bangla): Name of economic code (Bangla).

Economic Code Name (English): Name of economic code (English).

Group: Select the group name by clicking the drop down arrow at the right side of the group name.

Sub Group: Select the sub group name by clicking the drop down arrow at the right side of the sub group name.

Code: Name of code.

Remarks: Remarks.

Submit: After entering all the data in the respective field, click save button.

Back: Return to the previous page.

Excel

PDF/Print

Show 10 rows ▼

Search:

#SL ↑↓	Code ↑↓	Economic Code ↑↓	Group ↑↓	Sub Group ↑↓	Action ↑↓
1	3111343	হাওড়/দ্বীপ/চর ভাতা	কর্মচারীদের প্রতিদান [31]	নগদ মজুরী ও বেতন [3111]	

Display of an economic code list.

 Edit Economic Code

 Economic Codes

Economic Code Name (Bangla) * হাওড়/দ্বীপ/চর ভাতা	Economic Code Name (English) Howr/ Island/ Char Allowance
Group * কর্মচারীদের প্রতিদান [31] ▼	Sub Group * নগদ মজুরী ও বেতন [3111] ▼
Code * 3111343	Remarks
Submit Back	

NIPORT Management Information System (MIS)-Budget user manual

Economic Code Name (Bangla): Edit name of economic code (Bangla).

Economic Code Name (English): Edit name of economic code (English).

Group: Change the selected group name by clicking the drop down arrow at the right side of the group name.

Sub Group: Change the selected sub group name by clicking the drop down arrow at the right side of the sub group name.

Code: Edit name of code.

Remarks: Edit remarks.

Submit: After editing any data in the respective field, click the submit button.

Back: Return to the previous page.

+ Add Income Economic Code

Income Economic Codes

Income Economic Code Name (Bangla) *

Income Economic Code Name (English)

Income Code *

Remarks

Submit

Back

Income Economic Code Name (Bangla): Name of income economic code name (Bangla).

Income Economic Code Name (English): Name of income economic code name (English).

Income Code: Code of income code.

Remarks: Remarks.

Submit: After entering all the data in the respective field, click save button.

Back: Return to the previous page.

Excel

PDF/Print

Show 10 rows

Search:

#SL	Income Code	Code Name	Action
1	1411205	স্বল্প মেয়াদি জমার সুদs	 

Display of income economic code list.

NIPORT Management Information System (MIS)-Budget user manual

 Edit Income Economic Code

Income Economic Codes

Income Economic Code Name (Bangla) *	Income Economic Code Name (English)
স্বল্প মেয়াদি জমার সুদs	Interest on S T D accountss
Income Code *	Remarks
1411205	

Income Economic Code Name (Bangla): Edit name of income economic code name (Bangla).

Income Economic Code Name (English): Edit name of income economic code name (English).

Income Code: Edit code of income code.

Remarks: Edit remarks.

Submit: After editing any data in the respective field, click the submit button.

Back: Return to the previous page.

 Add Office

Offices

Office Name (Bangla) *	Office Name (English)
Institutional Code *	Office Type *
	Please Select
Address *	Remarks

Income Economic Code Name (Bangla): Name of office name (Bangla).

Office Name (English): Name of office name (English).

Institutional Code: Code of institutional code.

Office Type: Select the office type by clicking the drop-down arrow at the right side of the office type.

Address: Name of address.

Remarks: Remarks.

Submit: After entering all the data in the respective field, click save button.

Back: Return to the previous page.

NIPORT Management Information System (MIS)-Budget user manual

ExcelPDF/PrintShow 10 rows ▾

Search:

#SL ↑↓	Office ↑↓	Institutional Code ↑↓	Office Type ↑↓	Address ↑↓	Action ↑↓
1	প্রধান কার্যালয় (নিপোর্ট)	1620501137919	Head Office	13/1 Sheikh Shaheb Bazar Road, Azimpur, Dhaka, Bangladesh	 

Display of the office list.

 Edit Office

 Offices

Office Name (Bangla) *

প্রধান কার্যালয় (নিপোর্ট)

Office Name (English)

Head Office, NIPORT

Institutional Code *

1620501137919

Office Type *

Head Office ▾

Address *

13/1 Sheikh Shaheb Bazar Road, Azimpur, Dhaka, Bangladesh

Remarks

Head Office, NIPORT

Submit

Back

Income Economic Code Name (Bangla): Edit name of office name (Bangla).

Office Name (English): Edit name of office name (English).

Institutional Code: Edit code of institutional code.

Office Type: Change the selected office type by clicking the drop-down arrow at the right side of the office type.

Address: Edit name of address.

Remarks: Edit remarks.

Submit: After editing any data in the respective field, click the submit button.

Back: Return to the previous page.

 Add Designation

 Designations

Designation Name (Bangla) *

Designation Name (English)

Remarks

Submit

Back

Designation Name (Bangla): Name of designation name (Bangla).

NIPORT Management Information System (MIS)-Budget user manual

Designation Name (English): Name of designation name (English).

Remarks: Remarks.

Submit: After entering all the data in the respective field, click save button.

Back: Return to the previous page.

Excel	PDF/Print	Show 10 rows ▾	Search:
#SL ↑↓	Designation ↑↓	Designation ↑↓	Action ↑↓
1	প্রধান সহকারী	Head Assistant	 

Display of the designation list.

 Edit Designation Designations

Designation Name (Bangla) *

প্রধান সহকারী

Designation Name (English)

Head Assistant

Remarks

Submit

Back

Designation Name (Bangla): Edit name of designation name (Bangla).

Designation Name (English): Edit name of designation name (English).

Remarks: Edit remarks.

Submit: After editing any data in the respective field, click the submit button.

Back: Return to the previous page.

 Add Distribution

Distributions

Fiscal Year *

Please Select ▾

Office Type *

Please Select ▾

Budget Type *

Please Select ▾

Mode Of Finance

Please Select ▾

Distributed Amount *

Remarks

Submit

Back

NIPORT Management Information System (MIS)-Budget user manual

Fiscal Year: Select the fiscal year by clicking the drop-down arrow at the right side of the fiscal year.

Office Type: Select the office type by clicking the drop-down arrow at the right side of the office type.

Budget Type: Select the budget type by clicking the drop-down arrow at the right side of the budget type.

Mode Of Finance: Select the mode of finance type by clicking the drop-down arrow at the right side of the mode of finance type.

Distribution Amount: Amount of distributed amount.

Remarks: Remarks.

Submit: After entering all the data in the respective field, click save button.

Back: Return to the previous page.

Excel

PDF/Print

Show 10 rows ▾

Search:

#SL ↑↓	Fiscal Year ↑↓	Budget Type ↑↓	Mode Of Finance ↑↓	Distributed Amount ↑↓	Office Type ↑↓	Action ↑↓
1	২০২৩-২৪	Revenue Budget	-	205000000.00	Head Office	✎ ✖

Display of the distribution list.

 Edit Distribution

 Distributions

Fiscal Year *	Office Type *
২০২৩-২৪	Head Office
Budget Type *	Mode Of Finance
Revenue Budget	Please Select
Distributed Amount *	Remarks
205000000.00	
Submit	Back

Fiscal Year: Change the selected fiscal year by clicking the drop-down arrow at the right side of the fiscal year.

Office Type: Change the selected office type by clicking the drop-down arrow at the right side of the office type.

Budget Type: Change the selected budget type by clicking the drop-down arrow at the right side of the budget type.

Mode Of Finance: Change the selected mode of finance type by clicking the drop-down arrow at the right side of the mode of finance type.

Distribution Amount: Edit amount of distributed amount.

Remarks: Edit remarks.

Submit: To edit any data in the respective field and click in submit button.

NIPORT Management Information System (MIS)-Budget user manual

+ Add Allocation
Allocations

Fiscal Year *

Please Select ▼

Budget Type *

Please Select ▼

Organization *

Please Select ▼

Office Type *

Please Select ▼

Office *

Please Select ▼

#SL	Economic Code	Allocation Amount *
1	মূল বেতন (অফিসার) [3111101]	0.00
2	ছুটি নগদায়ন বেতন (অফিসার) [3111110]	0.00
3	মূল বেতন (কর্মচারি) [3111201]	0.00

Fiscal Year: Select the fiscal year by clicking the drop-down arrow at the right side of the fiscal year.

Budget Type: Select the budget type by clicking the drop-down arrow at the right side of the budget type.

Organization: Select the organization type by clicking the drop-down arrow at the right side of the organization type.

Office Type: Select the office type by clicking the drop-down arrow at the right side of the office type.

Office: Select the office name by clicking the drop-down arrow at the right side of the office name.

Submit: After entering all the data in the respective field, click save button.

Back: Return to the previous page.

Excel
PDF/Print
Show 10 rows ▼

Search:

#SL ↑↓	Fiscal Year ↑↓	Office ↑↓	Budget Type ↑↓	Organization ↑↓	Action ↑↓
1	২০২৩-২৪	আঞ্চলিক প্রশিক্ষণ কেন্দ্র (আরটিসি), বেতাগী, বরগুনা	Revenue Budget	নিপোর্ট	✎ ✕

Display of the allocation list.

NIPORT Management Information System (MIS)-Budget user manual

[+ Add Expense](#)

Expenses

Fiscal Year *

Please Select

Budget Type *

Please Select

Mode Of Finance

Please Select

Economic Code *

Please Select

Budget Expense Information

Bill No. *

Bill Date *

26/05/2024

Allocation Amount

Balance Amount

Bill Amount *

VAT *

TAX *

Net Bill $\text{Net Bill} = \text{Bill Amount} - (\text{VAT} + \text{TAX})$

Reference No *

Attachment

Choose File

No file chosen

Submit

Back

Fiscal Year: Select the fiscal year by clicking the drop down arrow at the right side of the fiscal year.

Budget Type: Select the budget type by clicking the drop down arrow at the right side of the budget type.

Mode Of Finance: Select the mode of finance type by clicking the drop down arrow at the right side of the mode of finance type.

Economic Code: Select the economic code by clicking the drop down arrow at the right side of the economic code.

Bill No: Number of bill number.

Bill Date: Select the bill date by clicking the drop down arrow at the right side of the date.

Allocation Amount: Amount of allocation amount.

Balance Amount: Amount of the balance amount.

Bill Amount: Amount of bill amount.

VAT: Amount of vat.

TAX: Amount of tax.

Net Bill: Bill of net.

Reference No: Number of references.

Attachment: Attach the chosen file.

Submit: After entering all the data in the respective field, click save button.

Back: Return to the previous page.

NIPORT Management Information System (MIS)-Budget user manual

Excel

PDF/Print

Show 10 rows ▾

Search:

#SL ↑↓	Fiscal Year ↑↓	Budget Type ↑↓	Economic Code ↑↓	Bill No. ↑↓	Bill Date ↑↓	Reference No ↑↓	Expense Amount ↑↓	Expense Status ↑↓	Action ↑↓
1	২০২৩-২৪	Development Budget GOB	মূল বেতন (অফিসার)	3263276	23/08/2023	237846273	3676.00	Pending	✓ 📄 ✎ ✖

Display of the expenses list.

Edit Expense

Expenses

Fiscal Year *

২০২৩-২৪

Budget Type *

Development Budget

Mode Of Finance *

GOB

Economic Code *

মূল বেতন (অফিসার) [3111101]

Budget Expense Information

Bill No. *

3263276

Bill Date *

23/08/2023

Allocation Amount

0.00

Balance Amount

0.00

Bill Amount *

3676.00

VAT *

27.00

TAX *

37.00

Net Bill Net Bill = Bill Amount - (VAT + TAX)

3612.00

Reference No *

237846273

Attachment

Choose File No file chosen

Submit

Back

Fiscal Year: Change the selected fiscal year by clicking the drop-down arrow at the right side of the fiscal year.

Budget Type: Change the selected budget type by clicking the drop-down arrow at the right side of the budget type.

Mode Of Finance: Change the selected mode of finance type by clicking the drop-down arrow at the right side of the mode of finance type.

Economic Code: Changeable selected economic code by clicking the drop-down arrow at the right side of the economic code.

Bill No: Edit number of bill number.

Bill Date: Changeable selected bill date by clicking the drop-down arrow at the right side of the date.

Allocation Amount: Edit amount of allocation amount.

Balance Amount: Edit amount of balance amount.

Bill Amount: Edit amount of bill amount.

VAT: Edit the amount of vat.

TAX: Edit the amount of tax.

NIPORT Management Information System (MIS)-Budget user manual

Net Bill: Edit net bill.

Reference No: Edit the number of references.

Attachment: Attach the chosen file that is changeable.

Submit After editing any data in the respective field, click the submit button.

Back: Return to the previous page.

[+ Add Income](#)[Incomes](#)

Fiscal Year *

Please Select

Income Code *

Please Select

Income Date (Challan Date) *

26/05/2024

Income Amount *

Attachment *

Choose File No file chosen

Remarks *

Submit

Back

Fiscal Year: Select the fiscal year by clicking the drop-down arrow at the right side of the fiscal year.

Income Code: Select the income code by clicking the drop-down arrow at the right side of the income code.

Income Date: Select the income date by clicking the drop-down arrow at the right side of the income date.

Income Amount: Amount of income amount.

Attachment: Attach the chosen file.

Remarks: Remarks.

Submit: After entering all the data in the respective field, click save button.

Back: Return to the previous page.

ExcelPDF/PrintShow 10 rows

Search:

#SL	Fiscal Year	Income Code	Income Date	Income Amount	Remarks	Action
1	২০২৩-২৪	সরকারি কর্মচারিকে প্রদত্ত ঋণের সুদ [1411202]	27/08/2023	50000.00	test	

Display of the income list.

NIPORT Management Information System (MIS)-Budget user manual

 Edit Income

 Incomes

Fiscal Year *	Income Code *
২০২৩-২৪	সরকারি কর্মচারিকে প্রদত্ত ঋণের সুদ [1411202]

Income Information

Income Date (Challan Date) *	Income Amount *
27/08/2023	50000.00

Attachment *

Choose File No file chosen

screencapture-localhost-niport-admin-target-2023-08-27-08_16_09.pdf 

Remarks *

test

Submit

Back

Fiscal Year: Change the selected the fiscal year by clicking the drop-down arrow at the right side of the fiscal year.

Income Code: Change the selected the income code by clicking the drop-down arrow at the right side of the income code.

Income Date: Change the selected income date by clicking the drop-down arrow at the right side of the income date.

Income Amount: Edit amount of income amount.

Attachment: Attach the chosen file that is changeable.

Remarks: Edit remarks.

Submit After editing any data in the respective field, click the submit button.

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NIPORT Management Information System (MIS)-Budget user manual

[+ Add Demands](#)

[Demands](#)

Fiscal Year *

২০২৩-২৪

Demand Type *

Estimation

#SL	Economic Code	Allocation Amount	Next Year Estimation *
1	মূল বেতন (অফিসার) [3111101]	19000000.00	0.00
2	ছুটি নগদায়ন বেতন (অফিসার) [3111110]	4000000.00	0.00
3	মূল বেতন (কর্মচারি) [3111201]	13775000.00	0.00
4	ছুটি নগদায়ন বেতন (কর্মচারি) [3111209]	2500000.00	0.00
5	দায়িত্ব ভাতা [3111301]	100000.00	0.00
6	যাতায়াত ভাতা [3111302]	250000.00	0.00

Fiscal Year: Select the fiscal year by clicking the drop-down arrow at the right side of the fiscal year.

Demand Type: Select the demand type by clicking the drop-down arrow at the right side of the demand type.

Submit: After entering all the data in the respective field, click save button.

Back: Return to the previous page.

Excel

PDF/Print

Show 10 rows ▾

Search:

#SL	Fiscal Year	Office	Demand Type	Action
No data available in table				

Display of the demand list.

Fiscal Year	Office Type	Office
Please Select	Please Select	Please Select
Select Date Range	Select Month Range	
		Submit C

ExcelPDF/Print

Code Number	Type Of Expenditure	Total Allocation	Total Expense	Total Expense(in %)	Unspent Expenditure	Remarks
16205	নিপোর্ট					
	Total	0.00	0.00		0.00	

NIPORT Management Information System (MIS)-Budget user manual

Budget report

Fiscal Year: Select the fiscal year by clicking the drop-down arrow at the right side of the fiscal year.

Office Type: Select the office type by clicking the drop-down arrow at the right side of the office type.

Office: Select the office by clicking the drop-down arrow at the right side of the office.

Select Date Range: Select the date by clicking the drop-down arrow at the right side of the date range.

Select Month Range: Select the month by clicking the drop-down arrow at the right side of the month range.

Submit: After all data in the respective field, to submit button click.

Fiscal Year *

Please Select ▼

Office Type

Please Select ▼

Office

Please Select ▼

Select Month *

Please Select ▼

Submit

C

Excel PDF/Print

Code Number	Type Of Income	Previous Income	Total Income	Remarks
16205	নিপোর্ট			

Monthly budget report

Fiscal Year: Select the fiscal year by clicking the drop-down arrow at the right side of the fiscal year.

Office Type: Select the office type by clicking the drop-down arrow at the right side of the office type.

Office: Select the office by clicking the drop-down arrow at the right side of the office.

Select Month Range: Select the month by clicking the drop-down arrow at the right side of the month range.

Submit: After all data in the respective field, to submit button click.

NIPORT Management Information System (MIS)-Budget user manual

Income Report

Fiscal Year	Office Type	Office
Please Select	Please Select	Please Select
Select Date Range	Select Month Range	Submit C

Code Number	Type Of Income	Total Income	Remarks
16205	নিপোর্ট		

Income report

Fiscal Year: Select the fiscal year by clicking the drop-down arrow at the right side of the fiscal year.

Office Type: Select the office type by clicking the drop-down arrow at the right side of the office type.

Office: Select the office by clicking the drop-down arrow at the right side of the office.

Select Date Range: Select the date by clicking the drop-down arrow at the right side of the date range.

Select Month Range: Select the month by clicking the drop-down arrow at the right side of the month range.

Submit: After all data in the respective field, to submit button click.

Monthly Income Report

Fiscal Year *	Office Type	Office
Please Select	Please Select	Please Select
Select Month *	Submit C	
Please Select		

Code Number	Type Of Income	Previous Income	Total Income	Remarks
16205	নিপোর্ট			

Monthly income report

Fiscal Year: Select the fiscal year by clicking the drop-down arrow at the right side of the fiscal year.

NIPORT Management Information System (MIS)-Budget user manual

Office Type: Select the office type by clicking the drop-down arrow at the right side of the office type.

Office: Select the office by clicking the drop-down arrow at the right side of the office.

Select Month Range: Select the month by clicking the drop-down arrow at the right side of the month range.

Submit: After all data in the respective field, to submit button click.

Demand Report

Fiscal Year *	Office *	Demand Type *
Please Select ▼	Please Select ▼	Please Select ▼
Submit		 Print

Demand report

Fiscal Year: Select the fiscal year by clicking the drop-down arrow at the right side of the fiscal year.

Office: Select the office by clicking the drop-down arrow at the right side of the office.

Demand Type: Select the demand type by clicking the drop-down arrow at the right side of the demand type.

Submit: After all data in the respective field, to submit button click.